

**MINUTES
OF A REGULAR MEETING
OF THE DOWNTOWN POPLAR BLUFF, INC. BOARD
OF THE CITY OF POPLAR BLUFF, MISSOURI
TUESDAY, OCTOBER 4, 2022**

The Downtown Poplar Bluff, Inc. Board of the City of Poplar Bluff, Missouri, convened in a regular session on Tuesday, October 4, 2022 at 4:00 p.m. in the City Council Chamber at the Black River Coliseum.

Notice of this regular meeting of the Downtown Poplar Bluff, Inc. Board was given in the Daily American Republic, a newspaper of general circulation located in the City of Poplar Bluff on Saturday, October 1, 2022. A copy of the agenda of this meeting was posted on a bulletin board located in the City Municipal Building at 501 Vine Street in the City of Poplar Bluff, twenty-four hours prior to this meeting.

The meeting was called to order by Chairman Beverly Roach at 4:00 p.m.

A roll call was as follows: Present: Halter, Sisk, Massingham, Szostak, Bacon, Roach; Absent: Smith, Lampe, Schalk, Baker.

Also present were Executive Director Morgan McIntosh and Recording Secretary Jamie Vernon who performed the duties of their respective offices.

Also present City Clerk Lori Phelps.

**DISCLOSURE
OF INTEREST**

Each member of the Downtown Poplar Bluff, Inc. Board was given the opportunity to disclose any possible conflict of interest dealing either with any item on the printed agenda or with any matter discussed at a previous meeting.

No conflict of interest was disclosed.

**APPROVAL OF
AGENDA**

The agenda for the October 4, 2022, meeting of the Downtown Poplar Bluff, Inc. Board was presented for approval. Motion was made by Board Member Zach Bacon, seconded by Board Member James Sisk and carried to approve the agenda as presented.

**CITIZEN'S
INPUT**

Each person in the audience was given the opportunity to address the Downtown Poplar Bluff, Inc. Board on any matter which was not on the printed agenda.

No one from the audience appeared before the Board.

**APPROVAL OF
MINUTES**

The minutes of the Downtown Poplar Bluff, Inc. Board meeting held September 6, 2022 were presented to the Board for approval. Chairman Roach asked if there were any corrections or additions to the minutes. With no corrections or additions to the minutes, motion was made by Board Member Sisk, seconded by Board Member Steve Halter and carried to approve the minutes of the September 6, 2022 meeting as presented.

**TREASURER'S
REPORT**

Chairman Roach presented a Treasurer's Report to the Board for the month of September 2022. She reported funds on deposit in the amount of \$27,747.93 (Operating Account) in First Midwest Bank, in the amount of \$13,875.11 in Southern

Bank (Beautification Account) and in the amount of \$21,850.03 in Ozark Federal Credit Union (Farmer's Market Account).

NEW BUSINESS

**Executive
Director's Report**

Executive Director Morgan McIntosh presented her monthly report to the Board. Her report included: an update on past and upcoming events for downtown, an update on possible investors and new businesses for the downtown area, a report on the Iron Horse Festival, a report on the cruise-in night held September 9, 2022, and a report on the daily operations of Downtown Poplar Bluff, Inc. along with various other items. Also included was a list of items to be taken care of during the month of October 2022.

Executive Director Morgan McIntosh announced she had been selected for the Delta Leadership Institute 2023.

**Questions &
Discussion**

Board Member Mark Massingham addressed the Board and thanked Executive Director Morgan McIntosh for her hard work on the Iron Horse Festival.

Executive Director McIntosh thanked Board Members and City departments, including Street, Parks and Recreation, Municipal Utilities, Poplar Bluff Police Department and Poplar Bluff Fire Department for all their help with the event.

Board Member Halter addressed the Board and stated he has proposed a Memorandum of Understand to the City relative to the position of the Executive Director. He stated per the MOU Executive Director Morgan McIntosh would be an employee of the Chamber of Commerce and would fulfill duties there along with serving as the DPB Executive Director. Board Member Halter stated the City would continue to contribute \$50,000 yearly to funding this position. He stated with this move, there are two possible options for the Downtown Poplar Bluff, Inc., Board which are to modify bylaws to reflect and work with these changes or dissolution of the Board. He requested a special meeting to be held on October 25, 2022 at 4:00 p.m. to discuss bylaw changes.

Board Members Massingham and Szostak stated they are in favor of this change.

There being no further business to come before this regular session of the Downtown Poplar Bluff, Inc. Board, motion was made by Board Member Szostak, seconded by Board Member Sisk and carried to adjourn.

Chairman Roach declared the meeting adjourned at 4:28 p.m.

Respectfully submitted,



Jamie Vernon
Recording Secretary