

**MINUTES
OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE
CITY OF POPLAR BLUFF, MISSOURI
MONDAY, MAY 15, 2023**

The City Council of the City of Poplar Bluff, Missouri, convened in a regular meeting on Monday, May 15, 2023.

Notice of this regular meeting of the City Council was given in the Daily American Republic, a newspaper of general circulation located in the City of Poplar Bluff. A copy of the agenda of this meeting was posted on a bulletin board located in the City Municipal building at 501 Vine Street in the City of Poplar Bluff, twenty-four hours prior to this meeting.

The meeting was called to order by Mayor Shane Cornman at 7:00 p.m.

The invocation was given by Councilman Robert Duckett.

The Pledge of Allegiance was led by Mayor Shane Cornman.

A roll call was as follows: Present: Horton, Duckett, Massingham, Fox and Corman; Absent: Parson and Smith.

Also present were City Attorney Mark Richardson, City Manager Matt Winters and City Clerk Lori J. Phelps who performed the duties of their respective offices.

**DISCLOSURE
OF
INTEREST**

Each member of the City Council was given the opportunity to disclose any possible conflict of interest dealing either with any item on the printed agenda or with any matter discussed at a previous meeting.

No conflicts of interest were disclosed.

CITIZENS INPUT

Each person in the audience was given an opportunity to address the City Council on any matter which is not on the printed agenda.

No one from the audience appeared before the Council.

**CONSENT
AGENDA**

The minutes of the City Council meetings held April 3, 2023 and April 17, 2023, public hearings held April 11, 2023 and a special meeting held April 17, 2023 were presented to the City Council for their approval.

**Approval of
Minutes for the
Month of April
2023**

The City Clerk reported that each Councilperson had before them a report on fund balances, investments, and collections as of April 30, 2023. She reported on funds on deposit in the Commerce Bank in the amount of \$5,127,724.31; in the Peoples Community State Bank \$508,744.77; in the First Midwest Bank \$21,180,901.13; in Sterling Bank \$88,722.56 and in the First Missouri State Bank \$1,056,370.17. She stated this reflects a grand total of all funds in all banks in the amount of \$27,962,462.94. She stated of this amount, total funds on deposit for the account of City Hall is \$11,496,658.28, total amount on deposit for the Coliseum is \$88,722.56, total amount on deposit for the Park Department accounts is \$686,812.48 and total funds on deposit for the account of the Municipal Utilities Department is \$15,690,269.62.

**CITY CLERK'S
REPORT**

**Report on Fund
Balances,
Investments &
Collections as of
April 30, 2023**

The City Clerk reported that each member of the City Council had before them the following reports for the month of April, 2023: a list of Bills Paid, a report from the Fire Department, a Municipal Court report, a Payroll report by departments, a report from the Planning Department, a Police Department report, a Street Department report, and a Police and Fire Pension report for the month of April, 2023.

After discussion, motion was made by Mayor Pro Tem Jerrica Fox, seconded by Councilwoman Barbara Horton and carried to approve the consent agenda as presented.

**WORKSHOP
ITEMS FOR
DISCUSSION**

The City Council considered entering into a State Fiscal Year 2023 American Rescue Plan Act State and Local Recovery Funds Peace Officer Grant Subaward Agreement.

**FY 2023 ARPA
Peace Officer
Subaward
Agreement**

City Manager Matt Winters addressed the Council and stated this grant agreement is between the City and the Missouri Department of Public Safety for the purchase of radios for the Police Department. He stated the amount of this grant is \$19,978.25 with the same local cash match.

After further discussion, motion was made by Mayor Pro Tem Fox, seconded by Councilwoman Horton and carried to move this item to the voting session to be held tonight.

Vehicle Lift Bids

The City Council considered bids received for a vehicle lift for the Motor Pool Department.

Street Superintendent Jerry Lawson addressed the Council and stated the extra lift is needed for vehicles heavier than a half-ton pickup or police cruisers. He stated the lift currently in use had a seal go out in the hydraulic cylinder and they were without any lift for a couple of days. He stated the new lift would allow Motor Pool to work on trucks up to the F600 Series and the fire suppression truck.

City Manager Matt Winters stated the lift was included in the Motor Pool budget in the amount of \$16,000 and the bid from AutoTech Systems was \$12,913 including installation.

After further discussion, motion was made by Mayor Pro Tem Fox, seconded by Councilwoman Horton and carried to move this item to the voting session to be held June 5, 2023.

**Easement 2006
South 11th Street**

The City Council considered granting an easement to Spire, Inc. for City-owned property located at 2006 South 11th Street.

City Manager Matt Winters addressed the Council and stated Spire has requested an easement to bury a steel gas line across 2006 South 11th Street. He stated due to this lot being purchased by the City through the FEMA buyout program there are deed restrictions. He stated he has submitted a request to FEMA and SEMA requesting approval of this line being buried. Mr. Winters stated he expects this request to be approved by FEMA and SEMA due to a previous approval of another line being buried on this lot.

After further discussion, motion was made by Councilman Mark Massingham, seconded by Councilman Robert Duckett and carried to move this item to the voting session to be held June 5, 2023.

**DED/ARPA
Community
Revitalization
Grant**

The City Council considered authorizing the Mayor to enter into a grant agreement with the Missouri Department of Economic Development ARPA Community Revitalization Grant Program relative to the demolition of the Oak Street City Hall location and adjacent parking garage.

City Manager Matt Winters addressed the Council and stated this grant agreement is between the City and the Missouri Department of Economic Development for the ARPA Community Revitalization Grant Program for the demolition of the former City Hall building. He stated the amount of the grant awarded was \$306,000 with the same amount required as local cash match.

After further discussion, motion was made by Mayor Pro Tem Fox, seconded by Councilman Massingham and carried to move this item to the voting session to be held tonight.

**BRC Basketball
Courts Filler
Panels and End
Ramping**

The City Council considered a request to use American Rescue Plan Act funds for the purchase of filler panels and end ramping for basketball courts at the Black River Coliseum.

City Manager Matt Winters addressed the Council and stated the filler panels and ramps for the new basketball court were not included in the original purchase. He stated these pieces are needed for safety reasons and to be ADA compliant. He stated the total for all the pieces is \$86,830.

After further discussion, motion was made by Councilwoman Horton, seconded by Mayor Pro Tem Fox and carried to move this item to the voting session to be held June 5, 2023.

**ACTION
REQUIRED
ITEMS**

**Grant
Administrative
Services
Old City Hall
Demolition**

The City Council took action on an ordinance authorizing the Mayor to enter into an agreement for Professional Grant Administrative Services with Ozark Foothills Regional Planning Commission for a Community Revitalization Grant Program. Motion was made by Councilman Massingham and seconded by Councilman Duckett that Bill No. 8470, **AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF POPLAR BLUFF, MISSOURI, TO EXECUTE A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF POPLAR BLUFF AND OZARK FOOTHILLS REGIONAL PLANNING COMMISSION FOR THE ADMINISTRATION OF THE COMMUNITY REVITALIZATION GRANT PROGRAM RELATIVE TO THE DEMOLITION OF THE OLD CITY HALL**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Councilman Massingham and seconded by Councilwoman Horton that Bill No. 8470 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Cornman asked if there was any discussion of this bill. There being no discussion, motion was made by Mayor Pro Tem Fox and seconded by Councilman Massingham that Bill No. 8470 be adopted. A roll call vote was as follows: Yes: Horton, Duckett, Massingham, Fox, Cornman; No: None; Absent: Parson, Smith; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 27.

**Water Rate
Increase**

The City Council took action on an ordinance approving a water rate increase for Municipal Utilities. Motion was made by Mayor Pro Tem Fox and seconded by Councilwoman Horton that Bill No. 8471, **AN ORDINANCE ENACTING A WATER USER RATE ADJUSTMENT FOR CUSTOMERS OF THE POPLAR BLUFF WATER DEPARTMENT**, be read for the first time by caption only. Said bill was then placed

upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Councilman Massingham and seconded by Councilwoman Horton that Bill No. 8471 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Cornman asked if there was any discussion of this bill. There being no discussion, motion was made by Councilman Massingham and seconded by Councilwoman Horton that Bill No. 8471 be adopted. A roll call vote was as follows: Yes: Duckett, Massingham, Horton, Fox, Cornman; No: None; Absent: Parson, Smith; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 28.

Sewer Rate Increase

The City Council took action on an ordinance approving a sewer rate increase for Municipal Utilities. Motion was made by Mayor Pro Tem Fox and seconded by Councilman Massingham that Bill No. 8472, **AN ORDINANCE ENACTING A WASTEWATER USER RATE ADJUSTMENT FOR CUSTOMERS OF THE POPLAR BLUFF WATER TREATMENT FACILITIES**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Mayor Pro Tem Fox and seconded by Councilwoman Horton that Bill No. 8472 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Cornman asked if there was any discussion of this bill. There being no discussion, motion was made by Mayor Pro Tem Fox and seconded by Councilman Duckett that Bill No. 8472 be adopted. A roll call vote was as follows: Yes: Massingham, Horton, Duckett, Fox, Cornman; No: None; Absent: Parson, Smith; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 29.

Roof Restoration Fire Station No. 3

The City Council took action on an ordinance accepting a bid for a roof restoration project for Fire Station No. 3. Motion was made by Councilman Massingham and seconded by Mayor Pro Tem Fox that Bill No. 8473, **AN ORDINANCE ACCEPTING A BID FROM SUMMIT COMMERCIAL ROOFING OF POPLAR BLUFF, MISSOURI FOR THE ROOFING PROJECT ON FIRE STATION NUMBER 3 OF THE POPLAR BLUFF FIRE DEPARTMENT**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Mayor Pro Tem Fox and seconded by Councilman Massingham that Bill No. 8473 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Cornman asked if there was any discussion of this bill. There being no discussion, motion was made by Councilman Massingham and seconded by Councilwoman Horton that Bill No. 8473 be adopted. A roll call vote was as follows: Yes: Horton, Duckett, Massingham, Fox, Cornman; No: None; Absent: Parson, Smith; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 30.

Change Order No. 5 Project No. 2020-ED-01

The City Council took action on an ordinance approving Change Order No. 5 relative to the Industrial Park Infrastructure Project No. 2020-ED-01. Motion was made by Councilman Massingham and seconded by Mayor Pro Tem Fox that Bill No. 8474, **AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NUMBER 5 RELATING TO THE POPLAR BLUFF MANUFACTURING INFRASTRUCTURE PROJECT (PROJECT NO. 2020-ED-01) ALONG STATE HIGHWAY 142 IN POPLAR BLUFF**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Councilman Massingham and seconded by Councilwoman Horton that Bill No. 8474 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At

this time Mayor Cornman asked if there was any discussion of this bill. There being no discussion, motion was made by Councilman Massingham and seconded by Mayor Pro Tem Fox that Bill No. 8474 be adopted. A roll call vote was as follows: Yes: Duckett, Massingham, Horton, Fox, Cornman; No: None; Absent: Parson, Smith; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 31.

**Police
Department
Destruction of
Antiquated
Records**

The City Council took action on an ordinance authorizing the destruction of antiquated records for the Poplar Bluff Police Department. Motion was made by Mayor Pro Tem Fox and seconded by Councilman Duckett that Bill No. 8475, **AN ORDINANCE AUTHORIZING THE DESTRUCTION OF ANTIQUATED RECORDS BY THE POPLAR BLUFF POLICE DEPARTMENT**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Mayor Pro Tem Fox and seconded by Councilwoman Horton that Bill No. 8475 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Cornman asked if there was any discussion of this bill. There being no discussion, motion was made by Mayor Pro Tem Fox and seconded by Councilwoman Horton that Bill No. 8475 be adopted. A roll call vote was as follows: Yes: Massingham, Horton, Duckett, Fox, Cornman; No: None; Absent: Parson, Smith; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 32.

**DED/ARPA
Community
Revitalization
Grant**

The City Council took action on an ordinance authorizing the Mayor to enter into a grant agreement with the Missouri Department of Economic Development relative to the ARPA Community Revitalization Grant Program. Motion was made by Councilman Massingham and seconded by Councilwoman Horton that Bill No. 8476, **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE STATE OF MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT ARPA COMMUNITY REVITALIZATION PROGRAM FOR A GRANT RELATIVE TO THE DEMOLITION OF THE OLD CITY HALL**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Councilman Massingham and seconded by Mayor Pro Tem Fox that Bill No. 8476 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Cornman asked if there was any discussion of this bill. There being no discussion, motion was made by Councilman Massingham and seconded by Councilwoman Horton that Bill No. 8476 be adopted. A roll call vote was as follows: Yes: Horton, Duckett, Massingham, Fox, Cornman; No: None; Absent: Parson, Smith; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 33.

**FY 2023 ARPA
Peace Officer
Subaward
Agreement**

The City Council took action on an ordinance authorizing City officials to enter into a State Fiscal Year 2023 American Rescue Plan Act State and Local Recovery Funds Peace Officer Grant Subaward Agreement. Motion was made by Mayor Pro Tem Fox and seconded by Councilwoman Horton that Bill No. 8477, **AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A SUB-AWARD AGREEMENT RELATIVE TO THE AMERICAN RESCUE PLAN ACT, STATE AND LOCAL FISCAL RECOVERY FUNDS POLICE OFFICER GRANT PROGRAM**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Mayor Pro Tem Fox and seconded by Councilman Duckett that Bill No. 8477 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Cornman asked if there was any discussion of this

bill. There being no discussion, motion was made by Mayor Pro Tem Fox and seconded by Councilwoman Horton that Bill No. 8477 be adopted. A roll call vote was as follows: Yes: Horton, Duckett, Massingham, Fox, Cornman; No: None; Absent: Parson, Smith; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 34.

Call for a Closed Session

The City Council of the City of Poplar Bluff called for a closed meeting in which they would discuss such matters which are exempted under the open meetings law Section 610.021.1, RSMo, Section 610.021.2, RSMo, Section 610.021.3, RSMo, Section 610.021.9, RSMo, Section 610.021.11, RSMo, Section 610.021.12, RSMo, Section 610.021.13, RSMo, Section 610.021.14, RSMo. Motion was made by Councilman Massingham and seconded by Councilwoman Horton that the City Council move into a closed meeting immediately after this regular meeting of the City Council. A roll call vote was as follows: Yes: Horton, Duckett, Massingham, Fox, Cornman; No: None; Absent: Parson, Smith; Abstained: None. The motion carried unanimously to move into closed session immediately after this regular meeting of the City Council.

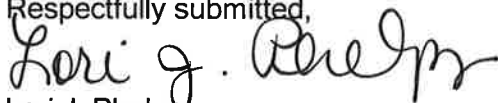
City Manager's Report

City Manager Matt Winters addressed the Council and stated Operation Healthy Delta will be held at the Bess Activity Center from June 11 - 20. He stated there will be medical, dental, optical, physical therapy, and emotional wellness services for residents ages two and up who are uninsured, underinsured, or in need of quality care at no cost to the patient. He stated there will be no proof of insurance, income verification, or identification needed. He thanked Ann Smith from South Central Community Action Agency for the fantastic job coordinating this event. Mr. Winters stated the Aaron Lewis concert will be held at the Black River Coliseum on June 2nd. He stated the Margaret Harwell Art Museum is hosting the Plein Air Festival from May 31st to June 3rd. He stated on June 2nd and 3rd a Family Festival will also be held at the Margaret Harwell Art Museum. Mr. Winters stated on June 3rd, the Parks & Recreation Department will be hosting a Welcome Summer Festival at Whiteley Park.

There being no further business to come before this meeting of the City Council, motion was made by Mayor Pro Tem Fox, seconded by Councilman Duckett and carried to adjourn this regular session of the City Council.

Mayor Cornman declared the meeting adjourned at 7:24 p.m.

Respectfully submitted,



Lori J. Phelps
City Clerk

APPROVED BY THE CITY COUNCIL

OF THE CITY OF POPLAR BLUFF,

MISSOURI, THIS 19th DAY

OF June, 2023.