

**MINUTES
OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE
CITY OF POPLAR BLUFF, MISSOURI
MONDAY, APRIL 17, 2023**

The City Council of the City of Poplar Bluff, Missouri, convened in a regular meeting on Monday, April 17, 2023.

Notice of this regular meeting of the City Council was given in the Daily American Republic, a newspaper of general circulation located in the City of Poplar Bluff. A copy of the agenda of this meeting was posted on a bulletin board located in the City Municipal building at 501 Vine Street in the City of Poplar Bluff, twenty-four hours prior to this meeting.

The meeting was called to order by Mayor Shane Cornman at 7:00 p.m.

The Pledge of Allegiance was led by Mayor Shane Cornman.

A roll call was as follows: Present: Parson, Horton, Smith, Massingham, Fox, and Corman; Absent: Duckett and Fox.

Also present were City Attorney Mark Richardson, City Manager Matt Winters and City Clerk Lori J. Phelps who performed the duties of their respective offices.

**DISCLOSURE
OF
INTEREST**

Each member of the City Council was given the opportunity to disclose any possible conflict of interest dealing either with any item on the printed agenda or with any matter discussed at a previous meeting.

No conflicts of interest were disclosed.

CITIZENS INPUT

Each person in the audience was given an opportunity to address the City Council on any matter which is not on the printed agenda.

No one from the audience appeared before the Council.

**CONSENT
AGENDA**

The minutes of the City Council meetings held March 6, 2023, and March 20, 2023, and special meeting held March 17, 2023 were presented to the City Council for their approval.

**Approval of
Minutes for the
Month of March
2023**

The City Clerk reported that each Councilperson had before them a report on fund balances, investments, and collections as of March 31, 2023. She reported on funds on deposit in the Commerce Bank in the amount of \$5,247,802.42; in the Peoples Community State Bank \$507,129.60; in the First Midwest Bank \$21,850,634.60; in Sterling Bank \$179,927.05 and in the First Missouri State Bank \$1,055,661.58. She stated this reflects a grand total of all funds in all banks in the amount of \$28,841,155.25. She stated of this amount, total funds on deposit for the account of City Hall is \$11,337,467.72, total amount on deposit for the Coliseum is \$179,927.05, total amount on deposit for the Park Department accounts is \$695,324.88 and total funds on deposit for the account of the Municipal Utilities Department is \$16,628,435.60.

**CITY CLERK'S
REPORT**

**Report on Fund
Balances,
Investments &
Collections as of
March 31, 2023**

The City Clerk reported that each member of the City Council had before them the following reports for the month of March, 2023: a list of Bills Paid, a report from the

Fire Department, a Municipal Court report, a Payroll report by departments, a report from the Planning Department, a Police Department/Animal Control/Code Enforcement report, a Street Department report and a list of payments from the Police and Fire Pension Fund for the month of March, 2023.

After discussion, motion was made by Councilman Robert Smith, seconded by Councilwoman Barbara Horton and carried to approve the consent agenda as presented.

**WORKSHOP
ITEMS FOR
DISCUSSION**

The City Council considered a Change Order No. 1 relative to the Community Development Block Grant Stormwater Drainage Improvements Project No. 18-DP-MIT19.

**Change Order
No. 1 Project No.
18-DP-MIT-19**

City Manager Matt Winters addressed the Council and stated this change order is for the improvements being made on Maud Street as part of the CDBG Stormwater Project. He stated this change involves adding approximately 51 feet of 34" pipe and the labor to make the modifications and install. Mr. Winters stated the total amount of the change order is \$34,655.25, all of which will be covered by the CDBG, no local monies are involved in this change order.

After further discussion, motion was made by Councilwoman Lisa Parson, seconded by Councilwoman Horton and carried to move this item to the voting session to be held May 1, 2023.

**Planning
Consultants
Airport Projects**

The City Council considered Statements of Qualifications received for Planning Consultants for future projects at the Poplar Bluff Regional Business Airport.

Airport Manager Gary Pride addressed the Council and stated the City recently advertised a request for qualifications for an engineering firm to serve as Planning Consultants for the Poplar Bluff Regional Business Airport. He stated four firms submitted qualifications. Mr. Pride stated after reviewing the qualifications, the recommendation would be for Olsson. He stated this would be for a 5-year contract, and the firm would provide all planning work at the Airport as required by the Missouri Department of Transportation and the FAA (Federal Aviation Administration).

Aviation Specialist Steve Stockam addressed the Council and introduced himself and Jeremy Wasilewski, Project Manager. He stated Olsson is excited for the opportunity to work with the City of Poplar Bluff. He stated the Airport has great plans and vision and Olsson is excited to help fulfill those visions. He stated Olsson has over 1,700 engineers with many specifically working with aviation groups and airports. Mr. Stockam stated he was looking forward to the next five years to help the Airport attain and achieve their goals.

After further discussion, motion was made by Councilwoman Parson, seconded by Councilman Mark Massingham and carried to move this item to the voting session to be held May 1, 2023.

**Engineering
Consultants
Airport Projects**

The City Council considered Statements of Qualifications received for Engineering Consultants for future projects at the Poplar Bluff Regional Business Airport.

Airport Manager Gary Pride addressed the Council and stated the City recently advertised a request for qualifications for an engineering firm to serve as Engineering Consultants for the Poplar Bluff Regional Business Airport. He stated four firms submitted qualifications. Mr. Pride stated after reviewing the qualifications, the recommendation would be for Olsson. He stated this would be for a 5-year contract,

and the firm would provide all engineering work at the Airport as required by the Missouri Department of Transportation and the FAA (Federal Aviation Administration).

After further discussion, motion was made by Councilwoman Parson, seconded by Councilwoman Horton and carried to move this item to the voting session to be held May 1, 2023.

Tables and Benches BRC Aquatic and Fitness Center

The City Council considered bids received for recycled plastic tables and benches for the Black River Coliseum Aquatic and Fitness Center.

City Manager Matt Winters addressed the Council and stated the City recently advertised for bids for recycled plastic tables and benches for the Aquatic and Fitness Center. He stated two bids were received, one from Commercial Concepts and Furniture for \$10,221.18 and one from RJ Thomas Manufacturing Company for \$16,618.40. He stated after reviewing the bids, the recommendation would be to accept the bid from Commercial Concepts, which includes 6 tables and 12 benches. He stated this purchase was included in the 2023 Capital Budget for the Aquatic Center at \$11,000. He stated these tables and benches would be replacing some older tables with metal legs that have started rusting and falling apart.

Black River Coliseum Aquatic and Fitness Supervisor Taylor Thompson addressed the Council and stated the recycled plastic tables and benches should not splinter, rust, or corrode. He stated they will last longer than the metal tables they currently have.

After further discussion, motion was made by Councilwoman Parson, seconded by Councilman Mark Massingham and carried to move this item to the voting session to be held May 1, 2023.

Engineering Services MoDNR/APRA Stormwater Improvement Project

The City Council considered Statements of Qualifications for engineering services for a Missouri Department of Natural Resources/American Rescue Plan Act Grant relative to a Stormwater Improvement Project.

City Manager Matt Winters addressed the Council and stated the City recently advertised for request for qualifications for engineering firms to serve as the engineers for a recent grant award through the Missouri Department of Natural Resources American Rescue Plan Act Grant for various stormwater improvements throughout the City. He stated five firms submitted statement of qualifications including Smith and Company, CES, Mathis and Associates, Heartland Engineering, and Horner Shifrin. He stated after reviewing the qualifications, the recommendation would be for Heartland Engineering as the firm to perform this engineering work. Mr. Winters stated Bob Summers is the Principal of Heartland Engineering and was involved in the preparation of the grant application.

After further discussion, motion was made by Councilwoman Parson, seconded by Councilwoman Horton and carried to move this item to the voting session to be held May 1, 2023.

ACTION REQUIRED ITEMS

Amend FY 2023 Budget

The City Council took action on an ordinance amending the 2023 FY Budget for the City of Poplar Bluff. Motion was made by Councilwoman Parson and seconded by Councilwoman Horton that Bill No. 8463, **AN ORDINANCE AMENDING THE 2023 FISCAL YEAR BUDGET FOR THE CITY OF POPLAR BLUFF TO CORRECT CERTAIN KEYING ERRORS**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Councilwoman Parson and seconded by

Councilman Massingham that Bill No. 8463 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Cornman asked if there was any discussion of this bill. There being no discussion, motion was made by Councilwoman Parson and seconded by Councilman Smith that Bill No. 8463 be adopted. A roll call vote was as follows: Yes: Parson, Horton, Smith, Massingham, Cornman; No: None; Absent: Duckett, Fox; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 20.

**Rezoning
Request Barron
Road and May
Street**

The City Council took action on an ordinance rezoning property lying north of Barron Road and east of May Street from RS-2 General Residential to RA-1 General Apartment Residential for the future development of multi-family apartments and/or condominiums. Motion was made by Councilman Massingham and seconded by Councilman Smith that Bill No. 8464, **AN ORDINANCE REZONING PROPERTY LOCATED NORTH OF BARRON ROAD AND EAST OF MAY STREET IN POPLAR BLUFF, MISSOURI**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Councilwoman Parson and seconded by Councilman Massingham that Bill No. 8464 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Cornman asked if there was any discussion of this bill. There being no discussion, motion was made by Councilman Smith and seconded by Councilwoman Horton that Bill No. 8464 be adopted. A roll call vote was as follows: Yes: Horton, Smith, Massingham, Parson, Cornman; No: None; Absent: Duckett, Fox; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 21.

**Call for a Closed
Session**

Mayor Cornman stated no closed session is needed tonight.

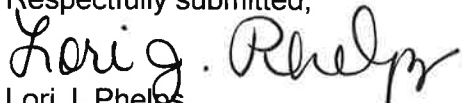
**City Manager's
Report**

City Manager Matt Winters addressed the Council and congratulated Mayor Cornman and Mayor Pro Tem Jerrica Fox on their new appointments. He stated he was happy to see Councilman Massingham and stated Councilman Duckett will be sworn in at the next meeting. Mr. Winters commended the City Street Department for the great work being done on the asphalt grant project. He stated they laid 975 tons of asphalt on gravel streets in the past week. He stated the Black River Coliseum has been busy with a couple of big events this past weekend and this coming Sunday, April 23rd will be the Mercy Me Concert.

There being no further business to come before this meeting of the City Council, motion was made by Councilman Smith, seconded by Councilman Massingham and carried to adjourn this regular session of the City Council.

Mayor Cornman declared the meeting adjourned at 7:21 p.m.

Respectfully submitted,



Lori J. Phelps
City Clerk

APPROVED BY THE CITY COUNCIL

OF THE CITY OF POPLAR BLUFF,

MISSOURI, THIS 15th DAY

OF May, 2023.