

## **MINUTES OF REGULAR MEETING   APRIL 3, 2023**

The meeting of the Municipal Utilities Advisory Board was held on April 3, 2023 at 1902 Sunset Drive at 3:00 p.m.

Members present: Schalk, Littles, McSpadden, Cornman, with Talkington presiding.

### **DISCLOSURE OF INTEREST**

There were no conflicts of interest that dealt with either any item on the printed agenda or with any matter discussed at a previous meeting from any Advisory Board members present at the April 3, 2023 meeting.

### **READING OF MINUTES:**

The minutes of the previous meeting held March 20, 2023 had been distributed with the agenda for the April 3, 2023 meeting prior to the meeting. Motion was made by McSpadden, seconded by Schalk, and carried to approve the minutes as presented.

### **CHECK REGISTER REPORTS:**

The check register reports for the Electric and Water-Sewer Departments were read and checked. Motion was made by Schalk, seconded by Littles, and carried that the bills be approved as presented and certified to the Mayor and City Council for payment thereof. The motion covered Electric checks #30596-#30647, Water-Sewer checks #18888-#18915 and payroll direct deposits dated March 24, 2023 through March 31, 2023. The above motion also covered Electric check #30627 in the amount of \$155.45 which represents Manager's expense.

### **FINANCIAL STATEMENTS:**

Financial statements and investments were presented to the Board and discussed. Motion was made by Littles, seconded by Schalk, and carried to approve the financial statements and investments for the Electric and Water-Sewer Departments.

### **BUSINESS:**

#### **Charge Offs**

Manager Bach stated as the Board is aware all charge offs must be approved by the Board. He stated this is for security lights at the Veteran's Memorial Wall located in front of the Black River Coliseum.

Motion was made by Schalk, seconded by McSpadden, and carried to approve adding the security lights at the Veteran's Memorial Wall located in front of the Black River Coliseum to the list of charge offs.

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**Bids – DCOI Treated Poles**

Manager Bach stated we received the following bid for DCOI treated poles.

| <b><u>Company</u></b>                                  | <b><u>Bid</u></b> |
|--|-------------------|
| Arkansas Electric Cooperative<br>Little Rock, Arkansas | \$111,848.50      |

Manager Bach stated the only bid we received was from Arkansas Electric Cooperative, Inc., Little Rock AR in the amount of \$111,848.50. He stated staff has reviewed this bid and due to the fact, we only received one bid, they recommend the Board reject the bid from Arkansas Electric Cooperative, Inc., Little Rock AR in the amount of \$111,848.50 .

Motion was made by Littles, seconded by Schalk, and carried to reject the bid from Arkansas Electric Cooperative, Inc., Little Rock AR in the amount of \$111,848.50 .

There being no further business to come before this meeting of the Advisory Board, motion was made by Schalk, seconded by McSpadden, and carried to adjourn.

Respectfully submitted,



Sam Schalk, Vice-Chairman

Approved     MAY 1    , 2023.