

**MINUTES  
OF A REGULAR MEETING  
OF THE DOWNTOWN POPLAR BLUFF, INC. BOARD  
OF THE CITY OF POPLAR BLUFF, MISSOURI  
TUESDAY, MARCH 2, 2021**

The Downtown Poplar Bluff, Inc. Board of the City of Poplar Bluff, Missouri, convened in a regular session on Tuesday, February 2, 2021 at 4:00 p.m. in the City Council Chamber at the Black River Coliseum.

Notice of this regular meeting of the Downtown Poplar Bluff, Inc. Board was given in the Daily American Republic, a newspaper of general circulation located in the City of Poplar Bluff on Sunday, February 28, 2021. A copy of the agenda of this meeting was posted on a bulletin board located in the City Municipal Building at 501 Vine Street in the City of Poplar Bluff, twenty-four hours prior to this meeting.

The meeting was called to order by Vice-Chairman Beverly Roach at 4:00 p.m.

A roll call was as follows: Present: Hammond, Smith (4:25 p.m.), Halter, Bacon, Knoppe, Roach, Baker (4:03 p.m.); Absent: Altman, Lampe, Murphy (Alternate).

Also present were Executive Director Morgan McIntosh and Recording Secretary Lori Phelps who performed the duties of their respective offices.

**DISCLOSURE  
OF INTEREST**

Each member of the Downtown Poplar Bluff, Inc. Board was given the opportunity to disclose any possible conflict of interest dealing either with any item on the printed agenda or with any matter discussed at a previous meeting.

No conflict of interest was disclosed.

**APPROVAL OF  
AGENDA**

The agenda for the March 2, 2021 meeting of the Downtown Poplar Bluff, Inc. Board was presented for approval. Motion was made by Secretary/Treasurer Stephanie Knoppe, seconded by Board Member Murray Hammond and carried to approve the agenda as presented.

**CITIZEN'S  
INPUT**

Each person in the audience was given the opportunity to address the Downtown Poplar Bluff, Inc. Board on any matter which was not on the printed agenda.

Mayor Pro Tem Steve Davis appeared before the Board and stated he is not in opposition of the Open Cup Ordinance that was presented to the City Council on March 1, 2021. He stated he feels further research should be done on the matter.

**APPROVAL OF  
MINUTES**

The minutes of the Downtown Poplar Bluff, Inc. Board meeting held February 2, 2021 were presented to the Board for approval. Chairman Baker asked if there were any corrections or additions to the minutes. With no corrections or additions to the minutes, motion was made by Vice-Chairman Beverly Roach, seconded by Board Member Zach Bacon and carried to approve the minutes of the February 2, 2021 meeting as presented.

**TREASURER'S  
REPORT**

Secretary/Treasurer Stephanie Knoppe presented a Treasurer's Report to the Board for the month of February 2021. She reported funds on deposit in the amount of \$13,507.04 in First Midwest Bank, in the amount of \$12,765.11 in Southern Bank (Beautification Fund) and in the amount of \$3,682.70 in Ozark Federal Credit Union (Farmers Market Account).

**NEW BUSINESS**

Executive Director Morgan McIntosh presented her monthly report to the Board. Her report included: an update on the BBQ Street Wars event, a report on various other upcoming events for downtown, an update on possible investors and new

**Executive  
Director's Report**

businesses for the downtown area, an update on the 2021 Farmers Market and a report on the daily operations of Downtown Poplar Bluff, Inc. along with various other items. Also included was a list of items to be taken care of during the month of March 2021.

**Questions &  
Discussion**

Executive Director McIntosh addressed the Board and stated the Board Subcommittee Chairs are as follows: Beverly Roach - Executive Committee, Stephanie Knopee - Economic Vitality Committee, Murray Hammond - Design Committee, Zach Bacon -Promotion Committee and Organization Committee. She stated members for each of these committees are needed.

Executive Director McIntosh gave an update on the downtown parking garage. She stated she is currently waiting for Smith and Company to complete the re-evaluation of the structure and give a recommendation as to whether it needs to be torn down or can be saved.

Executive Director McIntosh stated the annual 4<sup>th</sup> of July Parade will be held Saturday, July 3, 2021 with the fireworks show to follow on Sunday, July 4, 2021.

There being no further business to come before this regular session of the Downtown Poplar Bluff, Inc. Board, motion was made by Vice Chairman Roach, seconded by Board Member Halter and carried to adjourn.

Chairman Baker declared the meeting adjourned at 4:30 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Lori Phelps". The signature is written in a cursive, flowing style.

Lori Phelps  
Recording Secretary