

**MINUTES
OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE
CITY OF POPLAR BLUFF, MISSOURI
MONDAY, FEBRUARY 20, 2023**

The City Council of the City of Poplar Bluff, Missouri, convened in a regular meeting on Monday, February 20, 2023.

Notice of this regular meeting of the City Council was given in the Daily American Republic, a newspaper of general circulation located in the City of Poplar Bluff. A copy of the agenda of this meeting was posted on a bulletin board located in the City Municipal building at 501 Vine Street in the City of Poplar Bluff, twenty-four hours prior to this meeting.

The meeting was called to order by Mayor Steve Davis at 7:00 p.m.

The invocation was given by Mayor Steve Davis.

The Pledge of Allegiance was led by Dr. Larry Kimbrow.

A roll call was as follows: Present: Parson, Horton, Smith, Corman and Davis; Absent: Fox, Taylor.

Also present were City Manager Matt Winters, City Attorney Mark Richardson and City Clerk Lori J. Phelps who performed the duties of their respective offices.

**DISCLOSURE
OF
INTEREST**

Each member of the City Council was given the opportunity to disclose any possible conflict of interest dealing either with any item on the printed agenda or with any matter discussed at a previous meeting.

No conflicts of interest were disclosed.

CITIZENS INPUT

Each person in the audience was given an opportunity to address the City Council on any matter which is not on the printed agenda.

No one from the audience appeared before the Council.

**CONSENT
AGENDA**

The minutes of the City Council meeting held January 17, 2023 were presented to the City Council for their approval.

**Approval of
Minutes for the
Month of January
2023**

The City Clerk reported that each Councilperson had before them a report on fund balances, investments, and collections as of January 31, 2023. She reported on funds on deposit in the Commerce Bank in the amount of \$6,553,543.55; in the Peoples Community State Bank \$504,100.47; in the First Midwest Bank \$23,321,651.87; in Sterling Bank \$142,311.63 and in the First Missouri State Bank \$1,054,528.74. She stated this reflects a grand total of all funds in all banks in the amount of \$31,576,136.26. She stated of this amount, total funds on deposit for the account of City Hall is \$12,441,415.40, total amount on deposit for the Coliseum is \$142,311.63, total amount on deposit for the Park Department accounts is \$610,208.46 and total funds on deposit for the account of the Municipal Utilities Department is \$18,382,200.77.

**CITY CLERK'S
REPORT**

**Report on Fund
Balances,
Investments &
Collections as of
January 31, 2023**

The City Clerk reported that each member of the City Council had before them the following reports for the month of January, 2023: a list of Bills Paid, a report from the Fire Department, a Municipal Court report, a Payroll report by departments, a report

from the Planning Department, a Police Department report, a Street Department report and a list of payments from the Police and Fire Pension Fund for the month of January, 2023.

After discussion, motion was made by Councilman Robert Smith, seconded by Councilwoman Barbara Horton and carried to approve the consent agenda as presented.

**WORKSHOP
ITEMS FOR
DISCUSSION**

**Butler County
Veterans
Memorial Wall**

Dr. Larry Kimbrow appeared before the City Council to present information relative to the Butler County Veterans Memorial Wall located at the Black River Coliseum.

Dr. Larry Kimbrow appeared before the Council and stated the Veterans Memorial Wall Board of Directors has dissolved over the years. He stated the Vietnam Veterans of America Chapter 1056 has formed a new board consisting of 15 members who meet every two weeks with the focus of making the wall presentable again. He stated the cost of building the wall was \$180,000 and has been paid in full leaving very few funds available for maintenance and repairs. He stated over the years, the applications for names have dwindled due to applications not being readily available. He stated they have recently started correcting this problem and have received 30 paid applications. He stated the requirements for applications are the Veteran's DD214 with honorable discharge and a fee of \$60. Dr. Kimbrow stated there are 3,000 names on the wall with room for a total of 7,500 names.

Mayor Davis and the Council thanked Dr. Kimbrow for the update.

**Arts & Museum
Advisory Board
Appointment**

The City Council considered an application received for a vacancy on the Arts and Museum Advisory Board.

City Manager Matt Winters addressed the Council and stated an application has been received from Rebecca Baker to fill a vacancy on the Arts and Museum Board. He stated he recommends approval of this application.

After further discussion, motion was made by Councilwoman Lisa Parson, seconded by Councilman Smith and carried to move this item to the voting session to be held March 6, 2023.

**Poplar Bluff
Paving and
Drainage
Improvements
2020-PF-20**

The City Council considered a bid received for the Poplar Bluff Paving and Drainage Improvements Project No. 2020-PF-20.

City Manager Matt Winters addressed the Council and stated last year the City received a Community Development Block Grant to pave several gravel streets in the City. He stated grant funds will pay for the asphalt and the Street Department will provide the labor. He stated the asphalt was put out for bid and one bid was received in the amount of \$340,335 from Robertson Asphalt. Mr. Winters stated the streets that are included in this project are sections of Abington, Bradley, Clyde, East Center, Clare, Marion, and North Riverview. He stated he recommends the Council accept this bid for the asphalt.

After further discussion, motion was made by Councilwoman Parson, seconded by Councilwoman Horton and carried to move this item to the voting session to be held March 6, 2023.

**ACTION
REQUIRED
ITEMS**

The City Council took action on an ordinance authorizing the Mayor to execute Supplemental Agreement No. 1 to the Engineering Services Contract with Smith & Company Engineers, Inc. relative to the Wolf Creek Trail Project No. TAP-5100(012).

**Wolf Creek Trail
Project -
Supplemental
Agreement No. 1
Engineering
Services**

Motion was made by Councilwoman Parson and seconded by Mayor Pro Tem Shane Cornman that Bill No. 8451, **AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF POPLAR BLUFF, MISSOURI, TO EXECUTE SUPPLEMENTAL AGREEMENT NUMBER 1 FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF POPLAR BLUFF AND S.H. SMITH AND COMPANY RELATIVE TO THE WOLF CREEK TRAIL PROJECT TAP-5100(012)**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Councilwoman Parson and seconded by Councilman Smith that Bill No. 8451 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Davis asked if there was any discussion of this bill. There being no discussion, motion was made by Councilwoman Parson and seconded by Mayor Pro Tem Cornman that Bill No. 8451 be adopted. A roll call vote was as follows: Yes: Parson, Horton, Smith, Cornman, Davis; No: None; Absent: Fox, Taylor; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 08.

**Wolf Creek Trail
Project -
Supplemental
Agreement No. 1
Transportation
Enhancement
Funds Agreement**

The City Council took action on an ordinance authorizing the Mayor to execute Supplemental Agreement No. 1 to the Transportation Enhancement Funds Agreement with the Missouri Highways and Transportation Commission relative to the Wolf Creek Trail Project No. TAP-5100(012). Motion was made by Councilwoman Parson and seconded by Mayor Pro Tem Cornman that Bill No. 8452, **AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL SUPPLEMENTAL AGREEMENT NUMBER 1 BETWEEN THE CITY OF POPLAR BLUFF AND MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION RELATIVE TO THE WOLF CREEK TRAILS PROJECT**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Councilwoman Parson and seconded by Councilwoman Horton that Bill No. 8452 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Davis asked if there was any discussion of this bill. There being no discussion, motion was made by Councilwoman Parson and seconded by Councilman Smith that Bill No. 8452 be adopted. A roll call vote was as follows: Yes: Horton, Smith, Parson, Cornman, Davis; No: None; Absent: Fox, Taylor; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 09.

**Downtown
Infrastructure
Improvements
Project
Engineering
Services**

The City Council took action on an ordinance authorizing the Mayor to enter into a contract for engineering services with the Smith & Company Engineers, Inc. relative to the Downtown Infrastructure Improvements Project No. TAP-5100(013). Motion was made by Councilwoman Parson and seconded by Mayor Pro Tem Cornman that Bill No. 8453, **AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF POPLAR BLUFF, MISSOURI, TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF POPLAR BLUFF AND S.H. SMITH AND COMPANY RELATIVE TO THE DOWNTOWN INFRASTRUCTURE IMPROVEMENTS PROJECT TAP-5100(013)**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Councilwoman Parson and seconded by Councilwoman Horton that Bill No. 8453 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Davis asked if there was any discussion of this bill. There being no discussion, motion was made by Mayor Pro Tem Cornman and seconded by Councilwoman Horton that Bill No. 8453 be adopted. A roll call vote was as follows: Yes: Smith, Parson, Horton, Cornman, Davis; No: None; Absent: Fox, Taylor; Abstained: None. There being a favorable vote the Mayor thereupon declared

such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 10.

**Poplar Bluff
Police Station
Change Order
No. 4**

The City Council took action on an ordinance approving Change Order No. 4 relative to the Poplar Bluff Police Station Project. Motion was made by Mayor Pro Tem Cornman and seconded by Councilwoman Parson that Bill No. 8454, **AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NUMBER 4 RELATING TO THE POPLAR BLUFF POLICE DEPARTMENT STATION**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Councilwoman Parson and seconded by Councilwoman Horton that Bill No. 8454 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Davis asked if there was any discussion of this bill. There being no discussion, motion was made by Councilwoman Parson and seconded by Councilman Smith that Bill No. 8454 be adopted. A roll call vote was as follows: Yes: Parson, Horton, Smith, Cornman, Davis; No: None; Absent: Fox, Taylor; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 23 - 11.

**Call for a Closed
Session**

Mayor Davis stated no closed session is needed tonight.

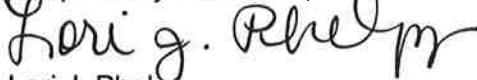
**City Manager's
Report**

City Manager Matt Winters addressed the Council and stated Councilman Smith, Councilwoman Parson and himself will be attending the Missouri Municipal League Legislative Conference this week. He stated he attended the First Annual Taste of the South event in Jefferson City hosted by Senator Jason Bean. He stated City Attorney Mark Richardson was honored for his contributions to Southeast Missouri during his tenure serving as a Legislator. He stated there were several in attendance from Poplar Bluff and Butler County. Mr. Winters stated the Valentine's for Veterans Concert is coming up at the Black River Coliseum with The Oak Ridge Boys performing. He stated the Rodeo will be held on March 3rd and 4th. He stated the basketball courts should be in the middle of March. Mr. Winters stated bids are out for the roof over the Black River Coliseum Aquatic and Fitness Center.

There being no further business to come before this meeting of the City Council, motion was made by Mayor Pro Tem Cornman, seconded by Councilwoman Horton and carried to adjourn this regular session of the City Council.

Mayor Davis declared the meeting adjourned at 7:24 p.m.

Respectfully submitted,



Lori J. Phelps
City Clerk

APPROVED BY THE CITY COUNCIL

OF THE CITY OF POPLAR BLUFF,

MISSOURI, THIS 20th DAY

OF March, 2023.