

**MINUTES  
OF A REGULAR MEETING  
OF THE DOWNTOWN POPLAR BLUFF, INC. BOARD  
OF THE CITY OF POPLAR BLUFF, MISSOURI  
TUESDAY, FEBRUARY 2, 2021**

The Downtown Poplar Bluff, Inc. Board of the City of Poplar Bluff, Missouri, convened in a regular session on Tuesday, February 2, 2021 at 4:00 p.m. in the City Council Chamber at the Black River Coliseum.

Notice of this regular meeting of the Downtown Poplar Bluff, Inc. Board was given in the Daily American Republic, a newspaper of general circulation located in the City of Poplar Bluff on Sunday, January 31, 2021. A copy of the agenda of this meeting was posted on a bulletin board located in the City Municipal Building at 501 Vine Street in the City of Poplar Bluff, twenty-four hours prior to this meeting.

The meeting was called to order by Chairman Phyllis Baker at 4:00 p.m.

A roll call was as follows: Present: Smith, Altman, Bacon, Lampe, Murphy (Alternate), Knoppe, Roach, Baker; Absent: Hammond, Halter.

Also present were Executive Director Morgan McIntosh and Recording Secretary Lori Phelps who performed the duties of their respective offices.

**DISCLOSURE  
OF INTEREST**

Each member of the Downtown Poplar Bluff, Inc. Board was given the opportunity to disclose any possible conflict of interest dealing either with any item on the printed agenda or with any matter discussed at a previous meeting.

No conflict of interest was disclosed.

**APPROVAL OF  
AGENDA**

The agenda for the February 2, 2021 meeting of the Downtown Poplar Bluff, Inc. Board was presented for approval. Motion was made by Vice Chairman Beverly Roach, seconded by Board Member Jack Altman and carried to approve the agenda as presented.

**CITIZEN'S  
INPUT**

Each person in the audience was given the opportunity to address the Downtown Poplar Bluff, Inc. Board on any matter which was not on the printed agenda.

No one from the audience appeared before the Board.

**APPROVAL OF  
MINUTES**

The minutes of the Downtown Poplar Bluff, Inc. Board meeting held January 5, 2021 were presented to the Board for approval. Chairman Baker asked if there were any corrections or additions to the minutes. Board Member Vince Lampe stated he was listed as absent in the minutes, but was present at the meeting. After further discussion, motion was made by Board Member Altman, seconded by Board Member Zach Bacon and carried to approve the minutes with the correction to show Board Member Lampe in attendance at the January 5, 2021 meeting.

**TREASURER'S  
REPORT**

Secretary/Treasurer Stephanie Knoppe presented a Treasurer's Report to the Board for the month of January 2021. She reported funds on deposit in the amount of \$13,977.04 in First Midwest Bank, in the amount of \$12,668.16 in Southern Bank (Beautification Fund) and in the amount of \$3,690.00 in Ozark Federal Credit Union (Farmers Market Account).

**NEW BUSINESS**

**2021 BBQ Street Wars**

The Downtown Poplar Bluff, Inc. Board discussed the upcoming BBQ Street Wars event.

Executive Director Morgan McIntosh addressed the Board and requested their input

relative to going ahead with or canceling the event. She stated she needs to pay the non-refundable fee to the St. Louis BBQ Society for sanctioning the event. She stated a profit from the event is not guaranteed with many people still not going to events or entering events due to the COVID-19 pandemic.

After discussion, there was a consensus of the Board to proceed with the event as planned.

Executive Director McIntosh stated she would present another update on this event to the Board at the next regular meeting.

**Executive  
Director's Report**

Executive Director Morgan McIntosh presented her monthly report to the Board. Her report included: an update on the open cup ordinance for the downtown area, a report on upcoming events for downtown, an update on possible investors and new businesses for the downtown area, an update on the 2021 Farmers Market and a report on the daily operations of Downtown Poplar Bluff, Inc. along with various other items. Also included was a list of items to be taken care of during the month of February 2021.

**Questions &  
Discussion**

Executive Director McIntosh addressed the Board and stated the subcommittees of the Board (Executive Committee, Economic Vitality Committee, Design Committee, Promotion Committee and Organization Committee) are currently not meeting. She stated she would like to clean up these committees and have new chair appointments for each. She stated she will email the Board with information relative to the committees and will revisit this item at a later date.

Executive Director McIntosh gave an update on the downtown parking garage. She stated Smith and Company will be re-evaluating the structure and giving a recommendation as to whether it needs to be torn down or can be saved.

There being no further business to come before this regular session of the Downtown Poplar Bluff, Inc. Board, motion was made by Vice Chairman Roach, seconded by Secretary/Treasurer Knoppe and carried to adjourn.

Chairman Baker declared the meeting adjourned at 4:46 p.m.

Respectfully submitted,



Lori Phelps  
Recording Secretary